Defense Contract Management Agency Overview

Presented By:

Name

Date (of presentation)

Overview

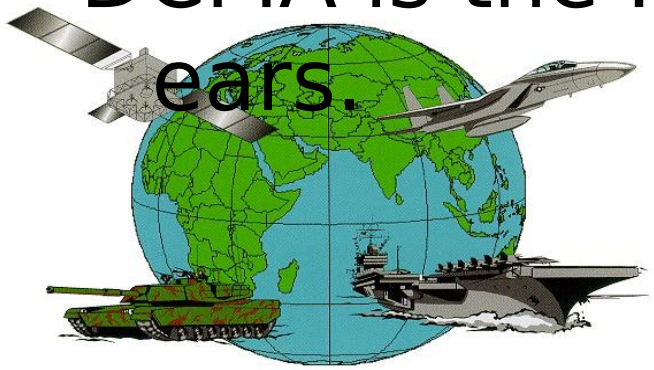
- Introduction
- Mission, Vision and Strategic Goals
- Organizational Structure
- Size and Scope
- Roles and Responsibilities
- Contacting Us

Introduction

What Does DCMA Do?

DCMA represents the military services, other federal agencies and allied government buying agencies at defense contractors worldwide prior to and after contract award.

DCMA is the Program Office's eyes and ears.



What Does DCMA Do?

DCMA:

- Oversees contractor performance
- Performs quality assurance checks of products and services
- Evaluates contractor business, engineering, software, property management and safety systems
- Ensures timely delivery
- Negotiates Forward Pricing Rate Agreements and final overheads.

What Does DCMA Do?

DCMA:

- Approves disclosure statements
- Resolves Cost Accounting Standards non-compliances
- Provides contingency contract administrative services
- Assists with source selection of contractors
- Serves as the DoD Executive Agent for Earned Value Management.

Mission, Vision and Strategic Goals

Mission and Vision

Mission: We provide Contract Administration Services to the Department of Defense Acquisition Enterprise and its partners to ensure delivery of quality products and services to the warfighter; on time and on cost.

Vision: DoD's leading experts in Quality Assurance; Cost, Schedule, and Supply Chain Predictability; and Contract Administration; enabling our partners to achieve contract objectives.

Strategic Goals

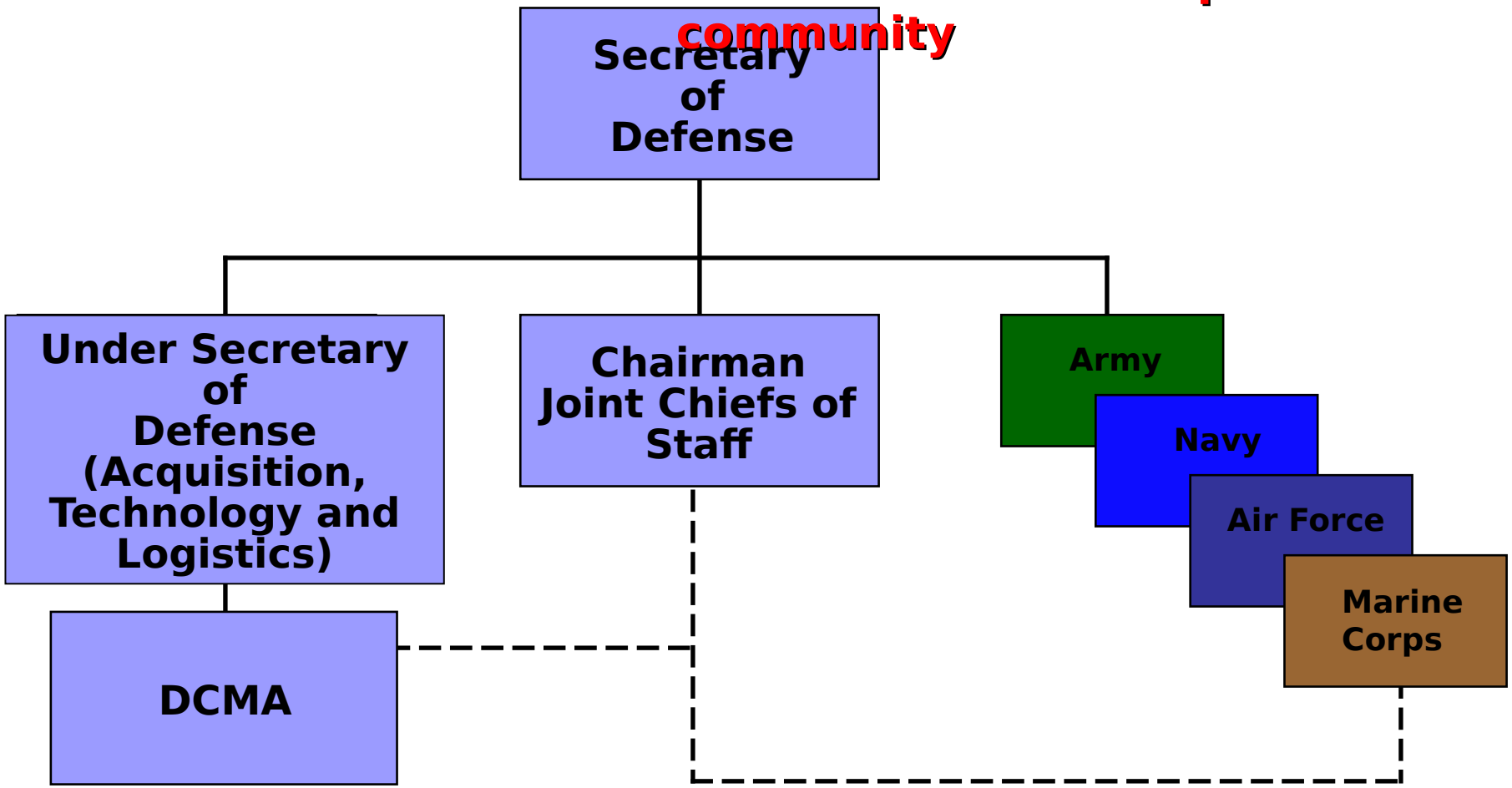
DCMA's acquisition customers receive:

- Excellent contract administration services and management information needed to make sound business decisions
- Effective policies and process standards that support delivery of consistent and cost effective contract administration services
- A diverse, agile and high-performing workforce equipped with the competencies needed to execute current and future missions
- An ethical organization with well-defined roles, responsibilities, infrastructure and management controls that is fully aligned to effectively and efficiently manage public resources.

Organizational Structure

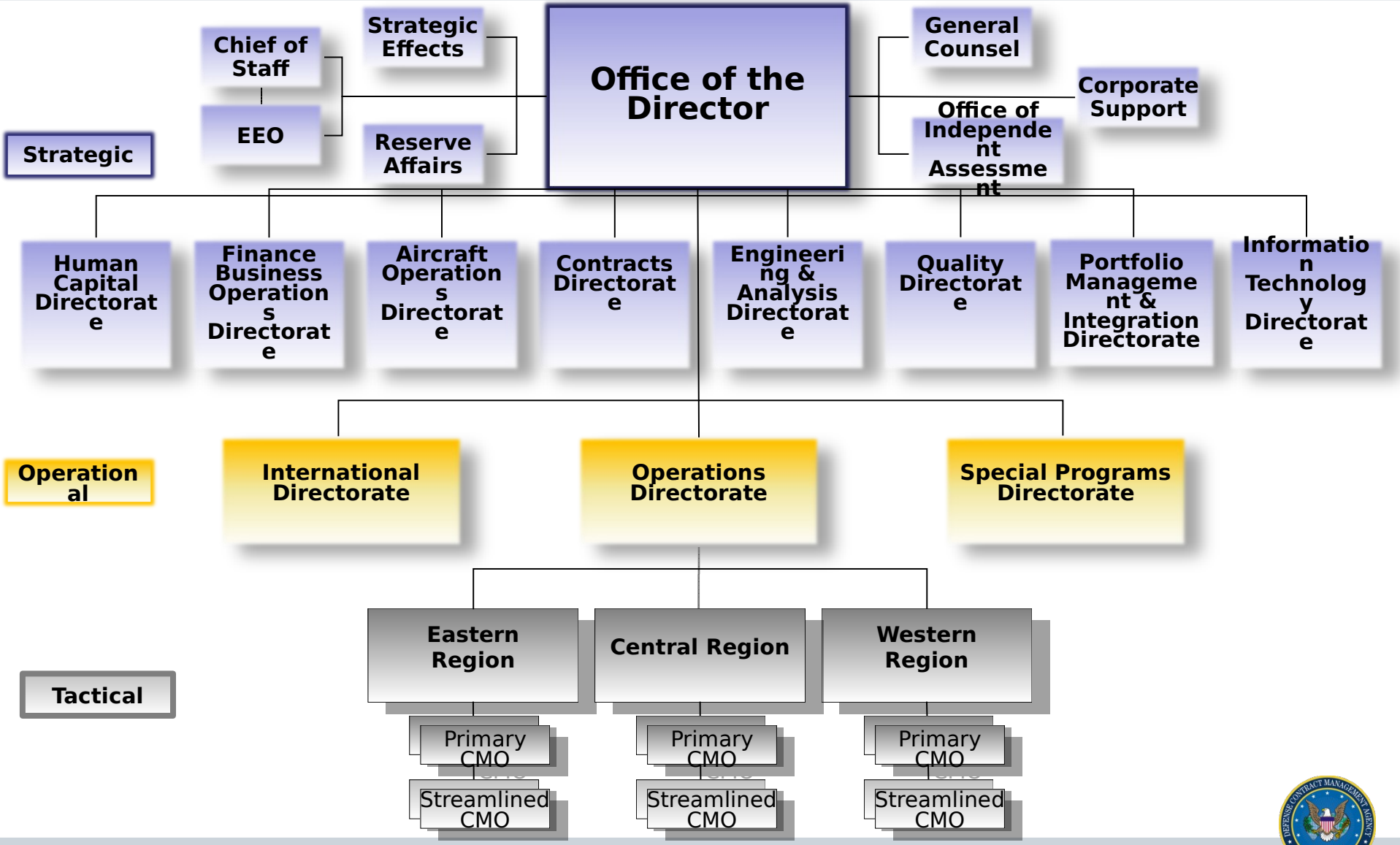
DCMA is a Team Member

... in the Defense acquisition community

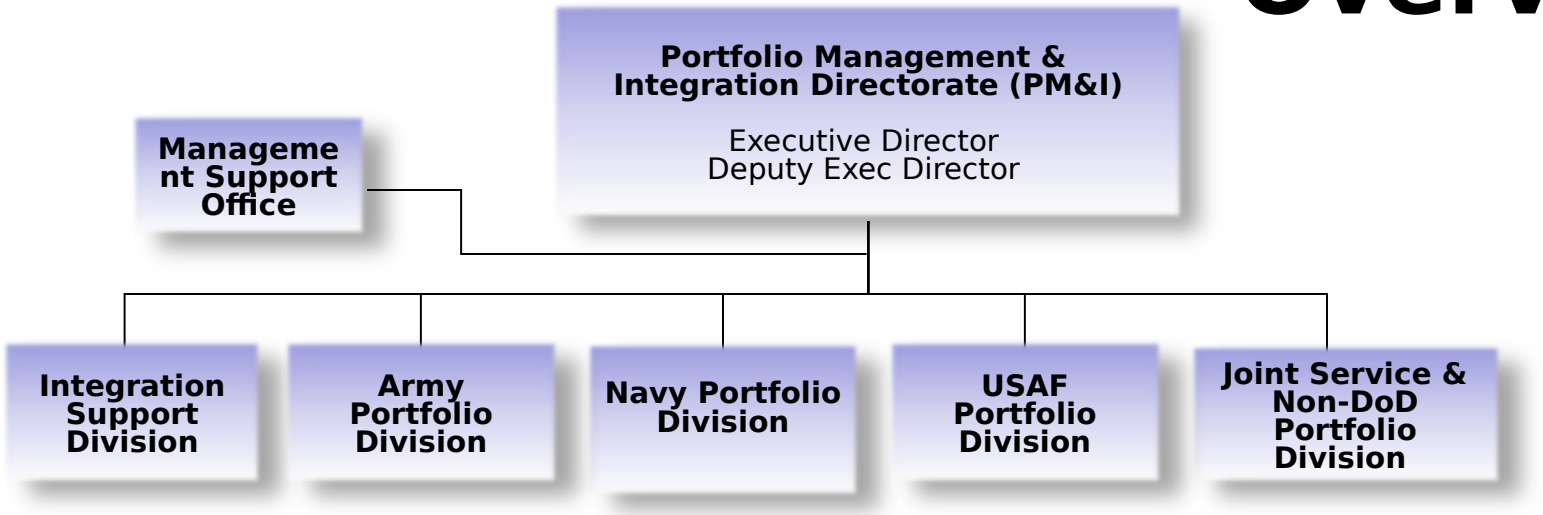


Historical Perspective – Service PROs/DCAS to DCMC (1990) to DCMA (2000)

Organizational Structure



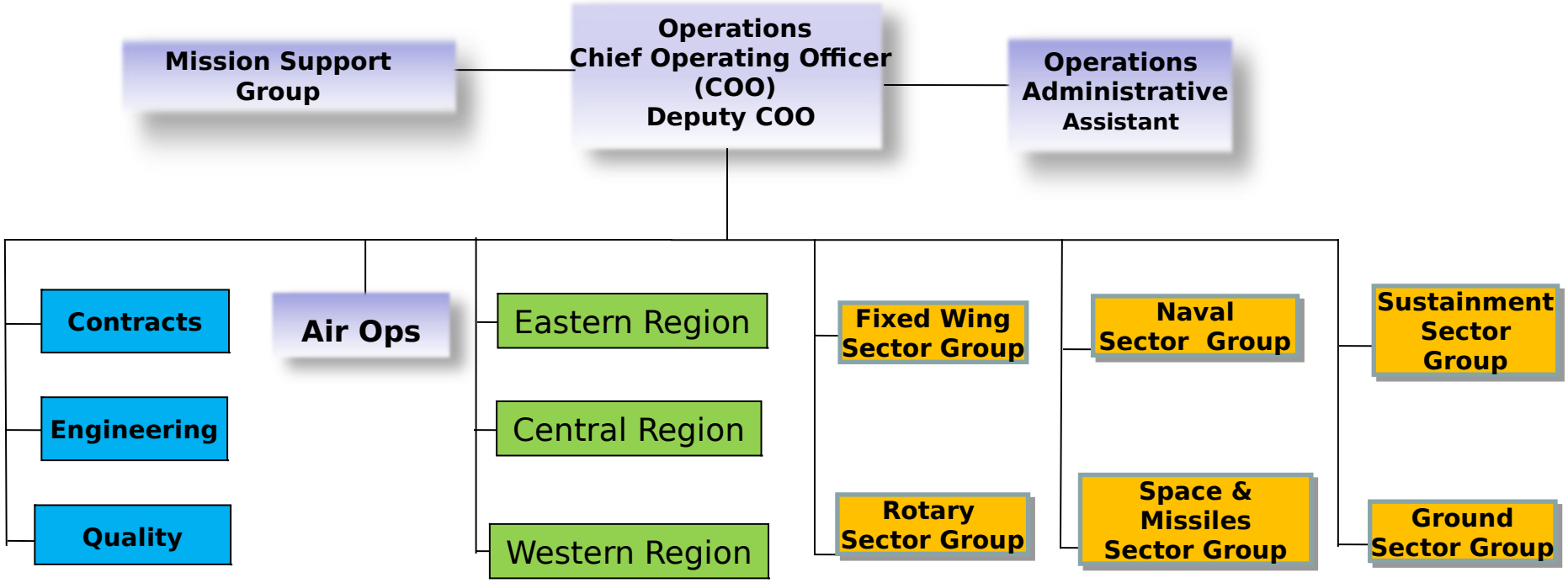
PM&I Directorate Overview



The directorate is the military services' primary DCMA point of contact to communicate requirements, priorities and concerns. The PM&I Directorate:

- Focuses on strategic customer engagement with OSD, SAEs, PEOs and senior leaders
- Communicates customer requirements, priorities and concerns throughout DCMA
- Provides new strategic analytical capability and customer insight
- Develops, maintains and promulgates policy, training and tools
- Embeds customer liaison representatives in service portfolio divisions.

Operations Directorate

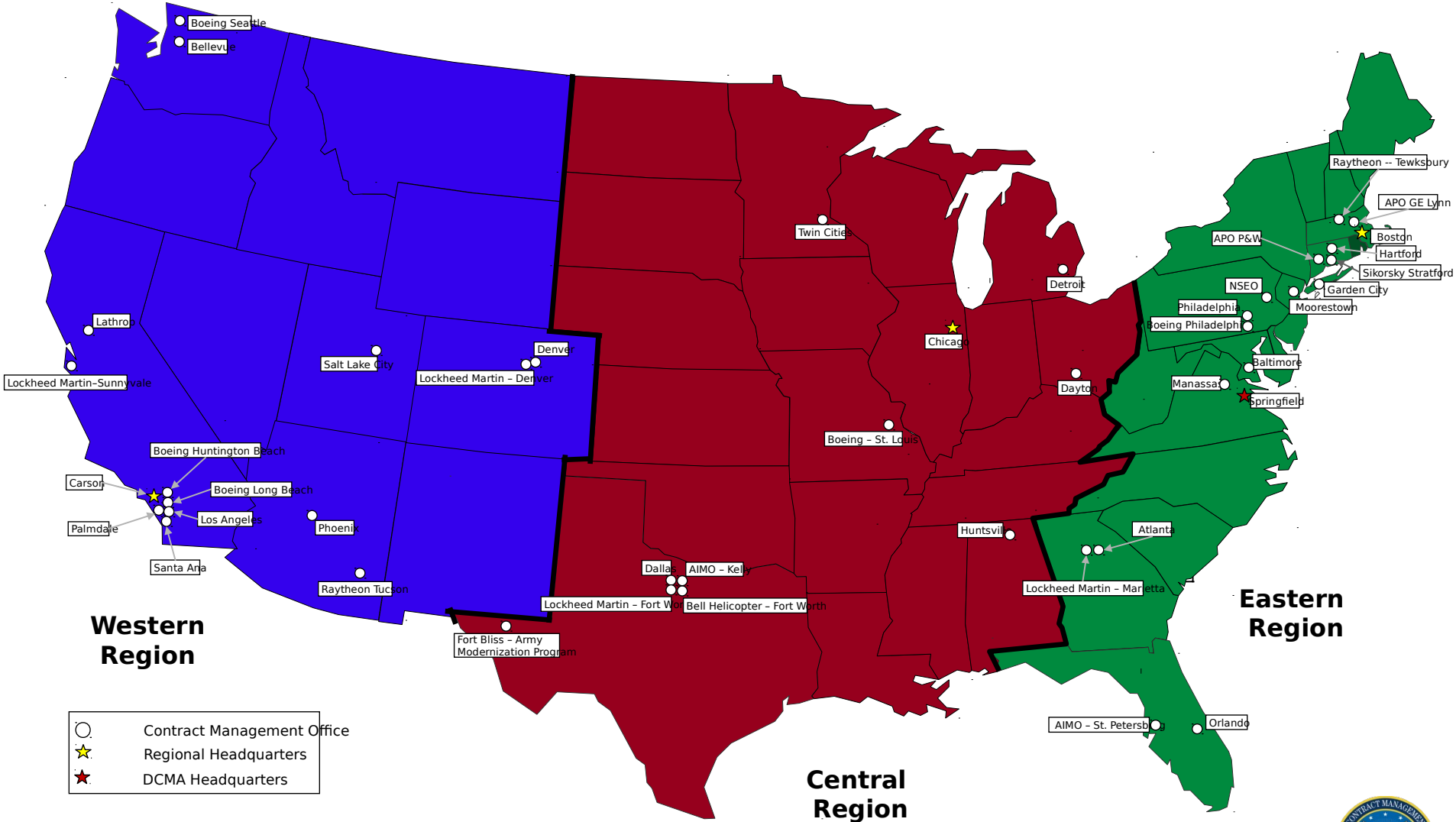


The Operations Directorate is accountable for:

- Executing the full spectrum of contract management functions
- Command and control of DCMA's three regional commands
- Translating agency policy and strategic direction into consistent tactical execution
- Providing workload and resourcing prioritization
- Ensuring consistent budget and FTE execution
- Having sector groups maintain product focus and specialized customer knowledge and expertise.

Size and Scope

Regional Structure



Contract Management Offices

Plant offices are:

- DCMA offices that reside in a contractor's facilities
- Fully responsible for all full administration related to all contractor contracts
- Leaders in the oversight of major defense contracts throughout the supply chain.

DCMA geographic offices are:

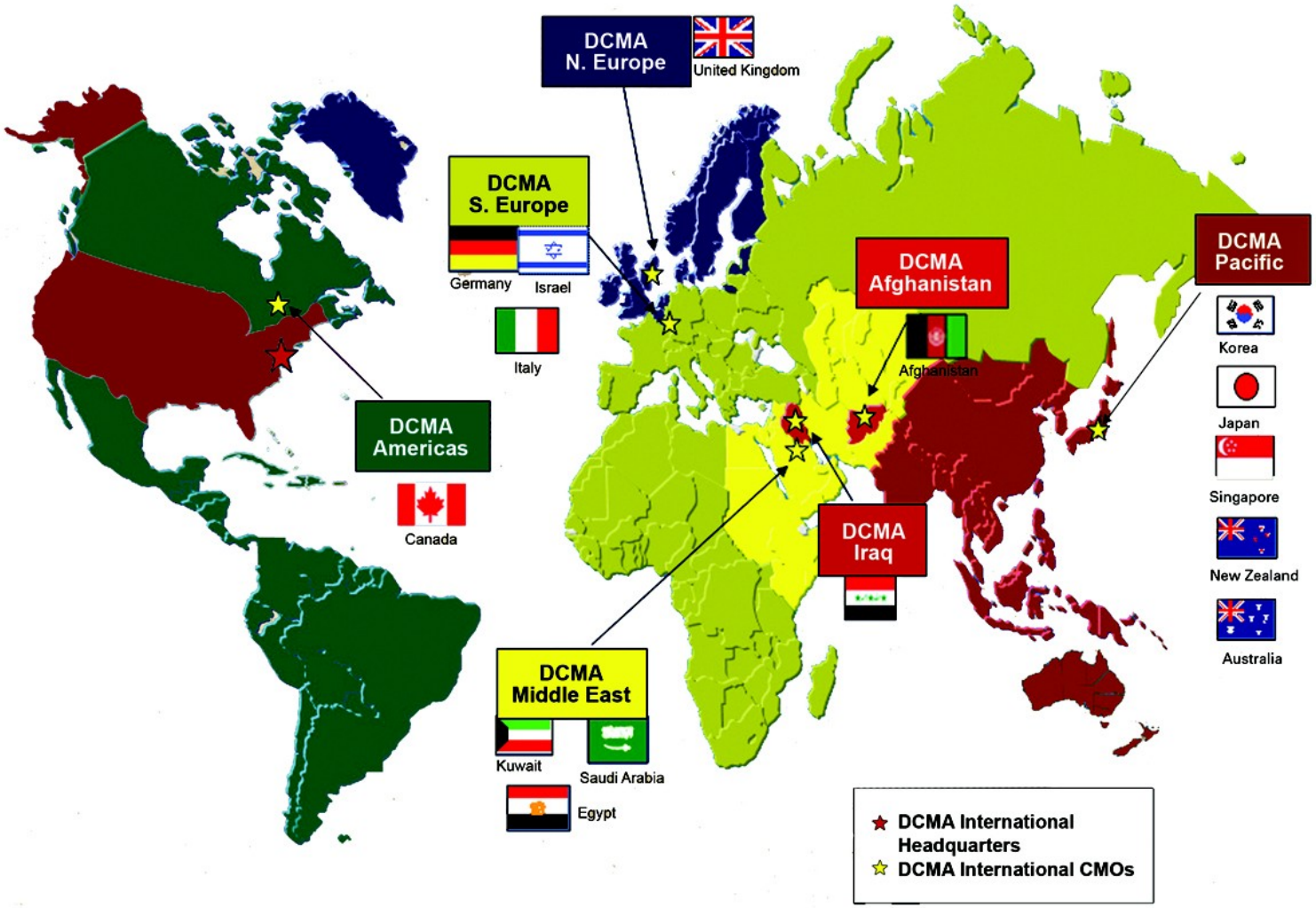
- Centrally placed within defined geographic area
- Staffed with functional specialists who travel to contractor facilities throughout area
- Fully responsible for administration for all contracts within the geographic area.

Contract Management Offices

DCMA's product specific offices provide customer-focused support in high-visibility areas. They have administration responsibilities for unique functions and product lines, including:

- NASA Product Operations
- Naval Special Emphasis Operations, responsible for critical programs
- Aircraft Integrated Maintenance Operations, responsible for aging aircraft
- Aircraft Propulsion Operations, responsible for complex aircraft engines.

International Operations



Worldwide Acquisition Impact

Span of Control

- 10,391 civilian professionals
  - ACOs, PI, QA, Engr, IS, Prop
- 529 military
  - 396 Active Duty, 133 Reserves
- 730+ locations
- 50 CMOs
- $1.1 billion budget authority
- $121 million reimbursable target
- Combat Support Agency

Scope of Work

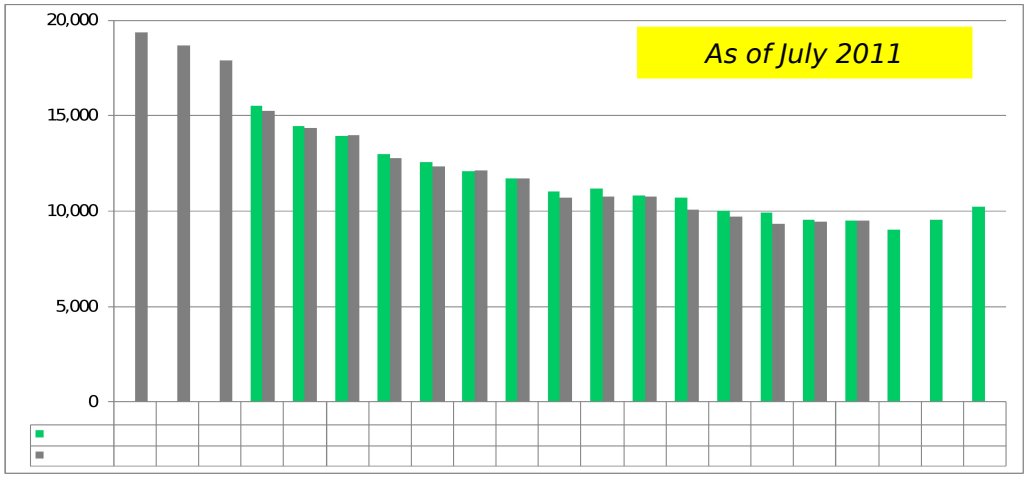
- $3,234 billion face value of contracts
- $1,568 billion obligated
- 19,593 contractors
- 334,398 contracts
- $237 billion in unliquidated obligations
- ACAT I and II programs: 214
- Flight operations
  - 2,062 aircraft/year
  - 21,557 flying hours
- $126.6 billion government property in plant
  - $6.4 billion in International/OCO property in plant
- $10 billion in progress payments
- $30 billion in performance-based payments

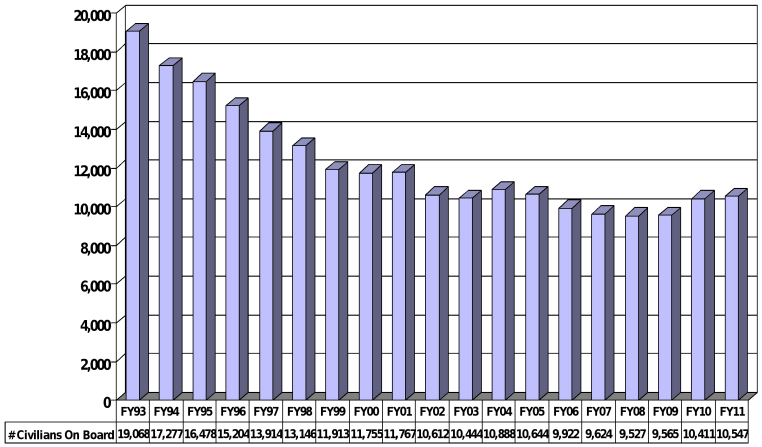
Note: As of March 2011 (Parts A & B / Sections 1 – 4)

Today's Environment

DCMA Civilian Staffing

*Does not include DCMC other and Corpora overhead prior to DCMA





	FY93	FY94	FY95	FY96	FY97	FY98	FY99	FY00	FY01	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10	FY11
#Civilians On Board	19,068	17,277	16,478	15,204	13,914	13,146	11,913	11,755	11,767	10,612	10,444	10,888	10,644	9,922	9,624	9,527	9,565	10,411	10,547

Staffing has decreased more than 50% since 1990, yet workload has risen more than 25%. We have:

- Not kept recruitment efforts in pace with the project retirement bow-wave
- Fallen behind the curve in some core administration competencies.

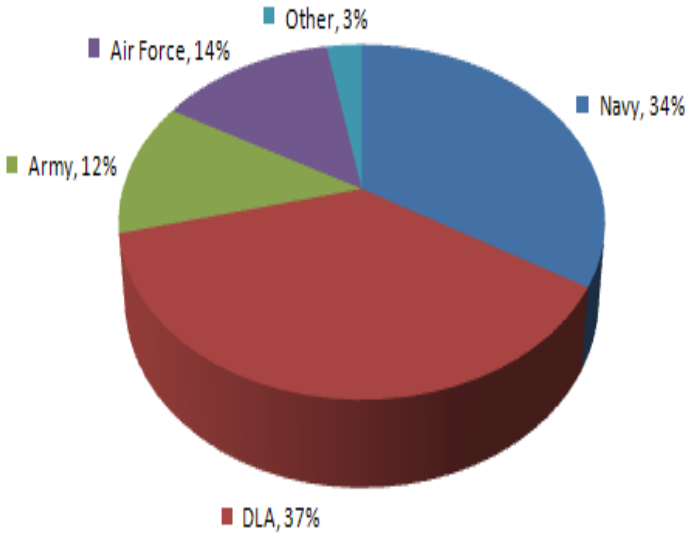
The functional realignment process will rebuild strategic capabilities/expertise (Contracts, Quality, Engineering) by:

- Increasing of about 3,000 from FY10-15

Contract Workload by Service

Number of Contracts and Total Value

Number Contracts by Service



334,000

Total contract face value: $3,234 billion

Total obligated value: $1,568 billion

Total unliquidated value: $237 billion

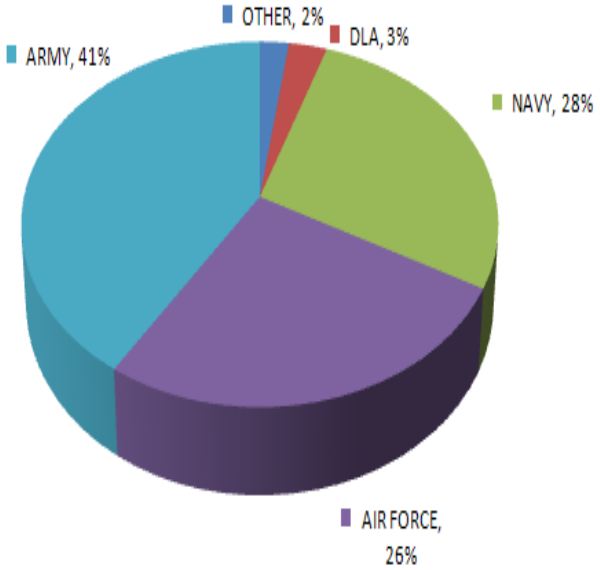
Total contracts: 34,000

Total contractors: 20,000

Three operations directorates:
- ***DCMAO Operations Eastern, Central and Western Regional Commands***
- ***International***
- ***Special Programs***

50 CMOs

Unliquidated Dollars by Service



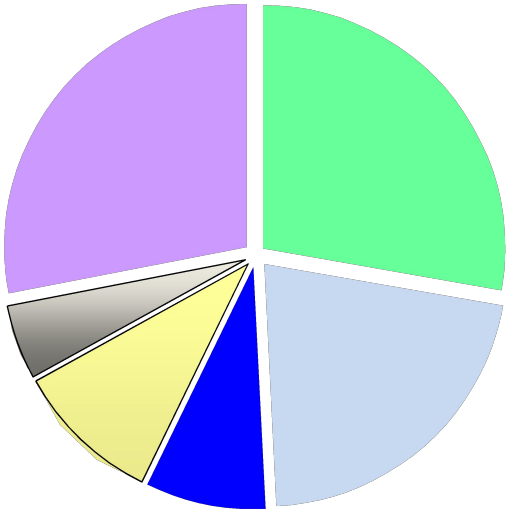
$237 billion

Note: As of March 2011 (Parts A and B and Sections 1–4)

Workforce Demographics

DEFENSE CONTRACT MANAGEMENT AGENCY

On board	Civilian	Military (includes Reserve)
10,920	10,391	529



- 1910 28% - Quality Assurance
- 1102 21% - Contracts and Pricing
- 1101 8% - General Business
- [illegible] - Engineering
- - Industrial Specialist
-

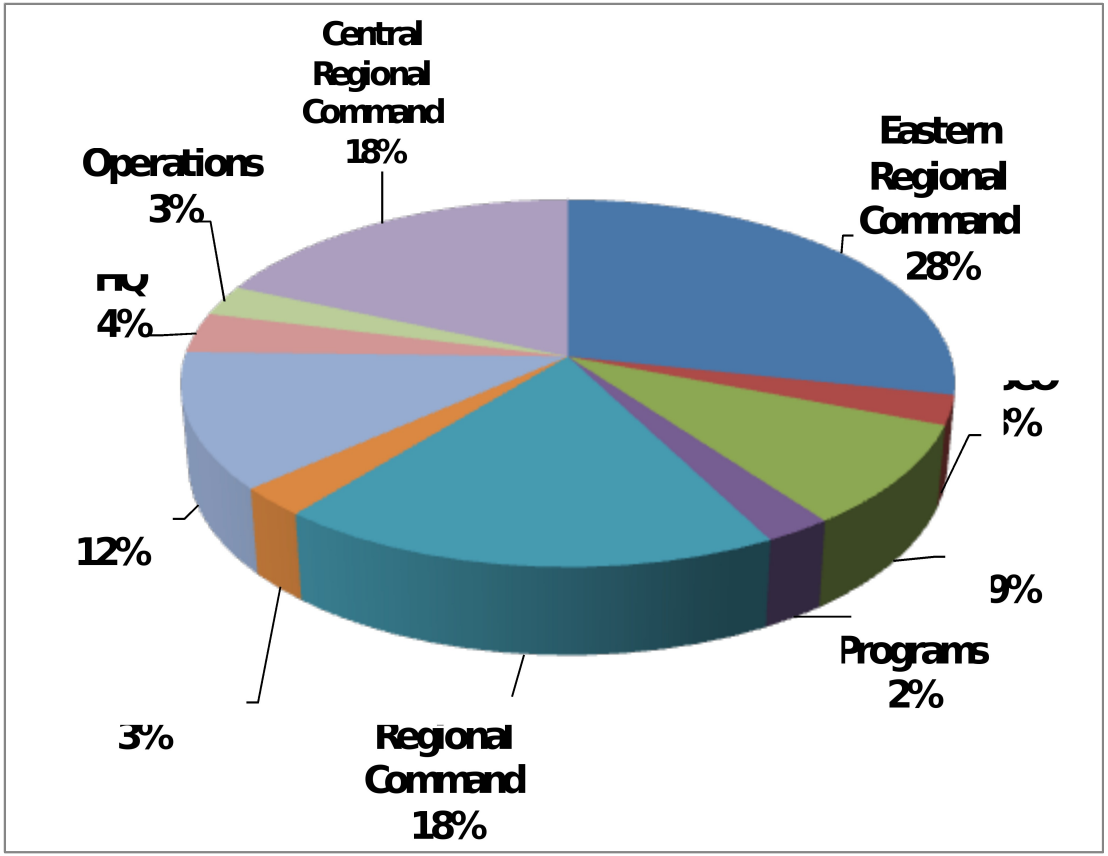
%

Key occupational series comprises 72% of workforce

Note: As of March 2011

Civilian Workforce Demographics

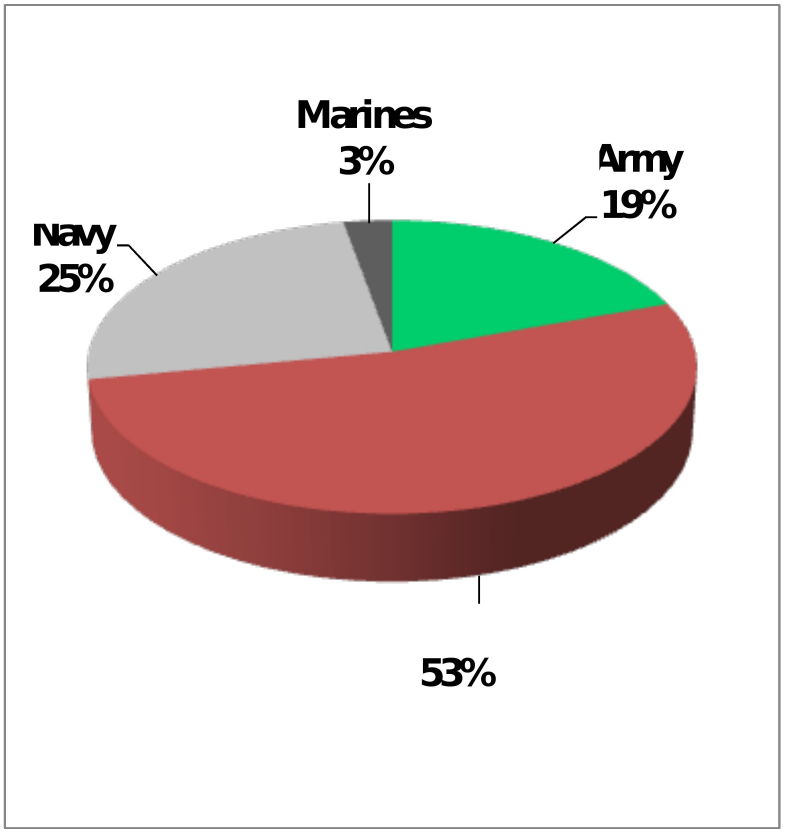
	Civilian
DCMA HQ	368
DCMA ITCSO	268
DCMA Centers	937
DCMA Special Programs Directorate	257
Operations Directorate	281
International Directorate	268
DAWDF Keystone/Journeyman	1,245
Eastern Regional Command (P6)	2,943
Central Regional Command (P7)	1,906
Western Regional Command (P8)	1,918
DCMA Total	10,391



Note: As of March 2011
Does not include foreign nationals locally engaged

Military Workforce Demographics

	Military (Active)	Military (Reserve)
Army	101	2
Air Force	181	97
Navy	99	34
Marines	15	0
Total	396	133



Note: As of March 2011
The total of 529 includes Active and Reserve, not including TPU members.

Roles and Responsibilities

Why DCMA?

DFARS 242.202 Assignment of Contract Administration

- (a)(i) DoD activities shall not retain any contract for administration that requires performance of any contract administration function at or near contractor facilities

FAR 42.401 Contract Correspondence

- (a) The contracting officer (or other contracting agency personnel) normally shall (1) forward correspondence relating to assigned contract administration functions through the cognizant contract administration office (CAO) to the contractor (2) provide a copy for the CAO's file, (b) The CAO shall send the contracting office a copy of pertinent correspondence conducted between the CAO and contractor

FAR 42.402 Visits to Contractor Facilities

- (a) Government personnel planning to visit a contractor's facility in connection with one or more Government contracts shall provide the cognizant CAO with the following information, sufficiently in advance to permit the CAO to make necessary arrangements

Authority/Functions

Administration Functions – FAR 42.302a/DFARS 242.302

- 70 standard functions
  - Normal with delegation for administration
- Performed as appropriate to contract requirements
- PCO may retain all except final indirect billing rates, forward pricing rates, CAS approval

Additional Functions – FAR 42.302b/DFARS 242.302

- 11 additional functions
  - Performed when the Contracting Officer specifically authorizes

Workload Acceptance

Core Contract Administration functions

DFARS 242.202(a)(i) – 18 exceptions to delegation requirement (transferred work)

- Outside the scope of agency resource and budget base
- Possible acceptance through negotiation.

DCMA Guidance – 18 additional exceptions

- Organizations outside of DCMA resource and budget base
- Three examples:
  - Contract closeout or termination settlements where DCMA is not delegated full contract administration responsibility
  - Personnel support services or augmented workforce contracts (government contracting for workers, not products or services)
  - Administration of commercial off-the shelf hardware or software contracts.

Core Processes

- Aircraft Operations
- Contracting
- Contract Safety
- Cost and Pricing
- Earned Value Management
- Engineering Support
- Manufacturing and Supply Chain Predictability
- Quality Assurance
- Software Acquisition Management
- Property and Plant Clearance
- Transportation

FAR 42.302a

Aircraft Operations

- Ensures the conduct of safe and effective flight operations at our contractor locations
- Focuses on having all aircraft built by contractors for the military perform as promised
- DCMA Government Flight Representatives approve that contractor's flight/ground operations procedures are in accordance with policy

Contracting

- Assess contractors' management and technical systems
- Ensure support for programs with multiple locations
- Monitor contract performance
- Resolve contract disputes
- Negotiate termination for convenience costs
- Close contracts

Contract Safety

- Conduct safety surveillance
- Oversee contractor corrective actions
- Perform indemnification reviews
- Oversee contractor flight operations and related safety concerns
- Process shipment requests
- Certify duty free entry
- Oversee carrier payment process

Cost and Pricing

- Review contractor proposals
- Survey contractor business systems
- Review progress payments, vouchers and invoices
- Administer cost accounting standards
- Negotiate and track forward pricing rate agreements
- Provide industrial base insight

Earned Value Management

- Manage 241 prime suppliers with 654 contracts having EVMS requirement
- Verify initial and ongoing supplier compliance with DoD EVMS guidelines
- Provide independent analyses on individual programs
- Assist with identified deficiency reviews after contract award

Engineering Support

- Supervise design reviews, tests and evaluations, contract negotiations and technical system reviews
- Assess contractor performance and provide measurement and analyses for customers
- Analyze contractor reliability, maintainability and integrated logistics support
- Monitor contractor manufacturing and product support activities

Manufacturing and Supply Chain Predictability

- Monitor contractor delivery performance
- Provide proactive notification of potential delays

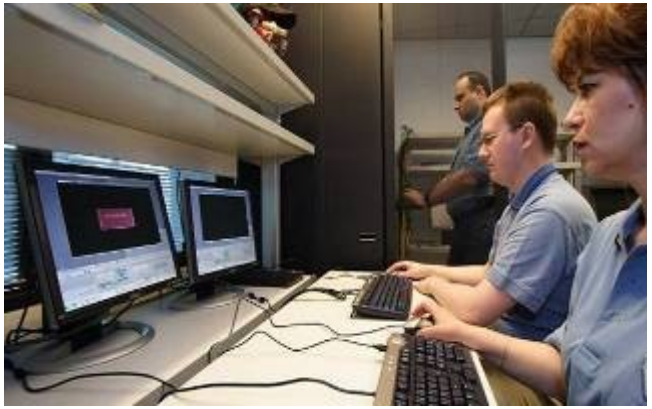
Property and Plant Clearance

- Review contractor property procedures
- Investigate contractor reports of loss, damage or destruction
- Oversee contractor accountability of contract-acquired assets
- Ensure physical security/protection for items in storage
- Perform surplus property screening
- Issue excess property disposition instructions

Quality Assurance

- Audit contractor quality systems and processes
- Conduct product audits
- Investigate deficiency reports
- Authorize and accept shipments
- Ensure contractor services comply with contract terms

Software Acquisition Management



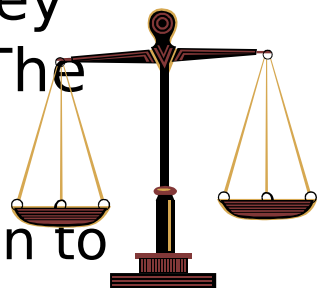
- Evaluate contractor software development
- Audit software engineering and development activities
- Verify contractual and quality compliance of development processes and activities
- Assess contractor compliance with technical requirements
- Perform software capability evaluations

Transportation

- Process shipment requests
- Certify duty free entry
- Oversee carrier payment process

Performance Management

DCMA's Performance Management Architecture is key to accomplishing the agency's strategic initiatives The architecture will:



- Align the agency's vision, mission and strategic plan to the DoD acquisition enterprise and its partners' requirements
- Align employees' day-to-day work to the agency's vision and mission
- Manage, evaluate and improve organizational health, effectiveness, and efficiencies
- Manage and assess operational capability and capacity
- Communicate progress to all stakeholders and employees.

Major Program Support

Program Support Teams provide direct support to their
ACAT I, II and III program management office counterparts and are the PM's on-site "eyes and ears"

Contract

Risk assessment

- Cost
- Schedule
- Performance

Surveillance plan

- Team surveillance strategy

MoA

- Desired outcomes
- Risk areas
- Resources
- Reporting
- Program indicators

Functional risk management plans

- Detailed process surveillance

Successful program execution

Prime and major subcontractors – an integrated approach

Sustainment Support

DCMA provides sustainment customers with contract management services to ensure high materiel readiness. DCMA also engages at the strategic level, director to director. This provides:

- Enterprise-wide performance-based agreements. These agreements:
  - Establish sustainment indicators
  - Clarify responsibilities and communication methods.
- A PBA Council meets quarterly/semi-annually to:
  - Review performance indicators
  - Address prioritized issues to improve contract management
  - Designate agency subject-matter experts to support IPTs.

Sustainment Support

DCMA engages at the operational level, divisions/functional competencies.

- These teaming efforts improve readiness.

DCMA engages its customers daily via customer liaison representatives.

- Customer liaison representatives enhance communications, real-time information sharing and problem solving.

Contacting Us

Customer Liaison Representatives

DCMA representatives are located at most major buying centers. These representatives:

- Facilitate resolutions to acquisition problems or issues
- Facilitate communications between DCMA and its customers
- Arrange for DCMA services during pre- and post-award
- Provide strategic information on customer's priorities
- Educate customers on DCMA's capabilities, services and limitations
- Facilitate customer visits.

How to Find Us

www.dcma.mil
Customer links
Defense Contract Management Agency (DCMA) - Internet Explorer provided by USAF
http://www.dcma.mil/
[CONTACT US EMPLOYEE LOGIN PORTAL]
DEFENSE CONTRACT MANAGEMENT AGENCY
ABOUT US | CUSTOMERS | eTOOLS | eBUSINESS | SMALL BUSINESS | NEWSROOM | CAREERS | INFO MEMOS | POLICY
OUR AGENCY
DCMA IN ACTION
CUSTOMER ACCESS
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Services We Provide
Major Programs
Applications
> Delivery Schedule Mgr
> CAS Directory
> Contract Mgnt Team (CMT)
Reports
> NSN Look Up
> Part Number
EVMS
> EVM Implementation Guide
DCMA Policy (Guidebook)
Organizational POCs
CUSTOMERS
This customer page was added specifically for you, a single entry point into DCMA's critical information. We hope it meets your needs and becomes a favorite and important site. Our improvements continue and your feedback is important, so please contact our webmaster with your comments. Remember, DCMA's number one goal is to deliver great customer service. Let us know how we are doing!
We Welcome Your SUGGESTIONS
Click here to tell us what YOU would like to see on your customer page.
Take a moment to complete our Customer Satisfaction Survey
EWAM
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Quick Reference
Customer Liaisons
Military Services
MDA
NASA
DLA ICPs
DFAS
Headquarters
Executive Team
Employee Directory
Customer Liaisons
Preaward Survey Mgrs
PQDR DRPMS
DRPM East
DRPM West
DRPM International
DMS Addresses
NIPRNet Addresses
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Directory

CMT Finder & CAS Directory

Policy & CMOs

eTools access

Customer liaisons

eTools/eBusiness

The External Web Access Management 2.0 tool allows external users to apply for access to DCMA eTools applications.

EWAM 2.0 supports three organization types: contractors; DoD; and non-DoD agencies.

Overview | Request Access

APPLICATIONS

Duty Free Entry
Allows users to create and track Entitlements and Certificates for duty free entry.

Delivery Schedule Manager 2.0
To facilitate surveillance and analysis of contract delivery schedules, Delay Notifications, and Customer Requests.

Pre-award Survey System (PASS)
Allows submission of preaward survey requests before a contract is awarded, and electronically keeps track of the status.

Electronic Contract Administration Request System (ECARS)
Track contract management services for NASA, other non-DoD Federal, and International customers.

Pricing and Negotiation 2.0
Daily management of contract pricing and negotiation process at the local level.

Shipping Instructions Request (SIR)
Contractor request for shipping instructions and transportation assistance.

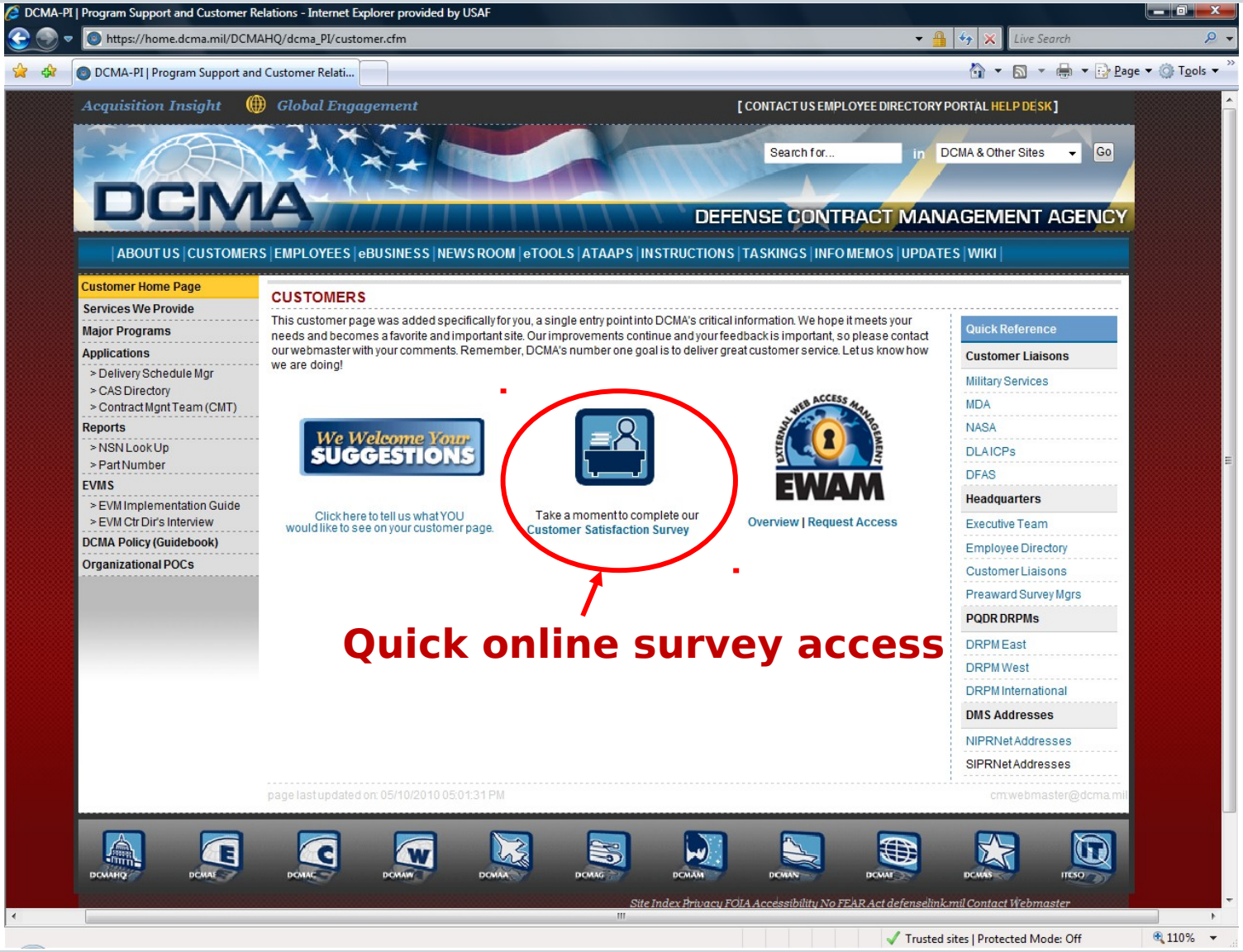
REPORTS

Canceling Funds (XFUNDS)
Monitoring and reporting status of funds as being "at risk" of canceling.

Contract Audit Follow-Up
Allows DCMA to Track Follow-up Actions on DCAA Audit Findings.

Contract Closeout Working Group (CCWG) Reports
Provides data on closed contracts, overage contracts, and other information necessary in closing contracts and analyzing workload.

Customer Feedback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NASA
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Executive Team
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DRPM West
DRPM International
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